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8 December 2008

Dear Student Organization Leaders:

Thank you for taking a leadership role in your organization. I applaud you for doing so, and I appreciate the enthusiasm of student leaders and those who choose to take an active role in the University's student life. This enthusiasm often leads to ideas for raising funds in support of an organization, which I also applaud.

Please remember that the University has a fundraising policy which is part of the student handbook which is available in the Current Students section of the web site. I quote from this source below (p. 16):

Fundraising/Solicitation: Recognized organizations or special interest groups are provided an opportunity to solicit funds directly from the Student Finance Committee. In addition, applications for campus fund-raising projects must be submitted to the Student Finance Committee for approval. The application should include a description of the project, proposed schedule, and target audience. *Any club, organization, or individual student wanting to solicit cash or donations of any kind from external businesses, organizations, alumni, parents or individuals must have prior approval from the University Advancement Office. The University must be notified in advance to control fund-raising activities so they do not conflict with other University or student organization development activities.* Appropriate paperwork can be obtained from the Office of Greek Life and Student Involvement.

Questions about student fundraising from external sources may be directed to me at 592.1633 or Scott.Miniea@WilliamWoods.edu, or you may request an appointment in my office.

Thank you,

A handwritten signature in black ink that reads "D. Scott Miniea".

D. Scott Miniea
Associate Vice-President of University Advancement